

**CULVERT PERMIT APPLICATION**

APPLICATION DATE \_\_\_\_\_

APPLICATION NO: \_\_\_\_\_

OWNER: \_\_\_\_\_

CONTRACTOR \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE # \_\_\_\_\_

PHONE # \_\_\_\_\_

1) Building Site Address: \_\_\_\_\_ Lot# \_\_\_\_\_

Subdivision: \_\_\_\_\_

2) Name of Contractor installing culvert: \_\_\_\_\_

3) Phone Number of Contractor installing culvert: \_\_\_\_\_

4) Type of culvert being installed: \_\_\_\_\_

5) Diameter of culvert pipe being installed:(15" minimum required) \_\_\_\_\_

6) Length of culvert pipe being installed, (Size 24' to 36') \_\_\_\_\_

**NOTE: END WALLS ARE REQUIRED**

7) Site plan included showing proposed culvert location: Yes \_\_\_\_\_ NO \_\_\_\_\_

8) **Concrete driveways**-no person shall install any concrete driveway or culvert abutments without the express permission of the town board.

9) Any Subdivision Covenants, Town, County, and/or State ordinances/policies that conflict with proposed culvert specification/installation? Yes \_\_\_\_\_ NO \_\_\_\_\_

10) Owner/Contractor responsible for staking culvert/end walls location with 2' offsets on each end of pipe in ditch bottom. Has this task been done? Yes \_\_\_\_\_ NO \_\_\_\_\_

11) If ends of culvert pipe have not been set in the ditch at the building site, when will offset stakes be set by Owner/Contractor? Date: \_\_\_\_\_

12) Owner/Contractor must call the Town Inspector, after culvert stakes are installed, allowing the Town Inspector a **48 HOUR ADVANCE NOTICE**, to mark these stakes for culvert placement.

**I, the undersigned Owner/Contractor, do hereby certify that the above culvert permit application information is correct and do hereby agree to preserve the offset stakes set in the field and set the proposed driveway culvert pipe and the elevation grade established by the Town of Neenah. All construction equipment must enter and exit this site over this culvert. A \$1500.00 fine has been set for construction equipment driving through open ditches.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE APPLICATION FILED