

CULVERT PERMIT APPLICATION

APPLICATION DATE _____

APPLICATION NO: _____

OWNER: _____

CONTRACTOR _____

ADDRESS: _____

ADDRESS: _____

PHONE # _____

PHONE # _____

1) Building Site Address: _____ Lot# _____

Subdivision: _____

2) Name of Contractor installing culvert: _____

3) Phone Number of Contractor installing culvert: _____

4) Type of culvert being installed: _____

5) Diameter of culvert pipe being installed: (15" minimum required) _____

6) Length of culvert pipe being installed: (Size 24' to 36') _____

NOTE: METAL END WALLS ARE REQUIRED

7) Site plan included showing proposed culvert location: Yes _____ NO _____

8) **Concrete driveways**-no person shall install any concrete for a driveway within 33 feet of the center of a town road (road-right-away) without the express permission of the town board.

9) Any Subdivision Covenants, Town or County drainage plan, and/or State ordinances/policies that conflict with proposed culvert specification/installation?

Yes _____ NO _____

10) Owner/Contractor responsible for staking culvert/end walls location with 2' offsets on each end of pipe in ditch bottom. Has this task been done?

Yes _____ NO _____

11) If ends of culvert pipe have not been set in the ditch at the building site, when will offset stakes be set by Owner/Contractor?

Date: _____

12) Owner/Contractor must call the Town Inspector, after culvert stakes are installed, allowing the Town Inspector a **48 HOUR ADVANCE NOTICE**, to mark these stakes for culvert placement.

I, the undersigned Owner/Contractor, do hereby certify that the above culvert permit application information is correct and do hereby agree to preserve the offset stakes set in the field and set the proposed driveway culvert pipe and the elevation grade established by the Town of Neenah. All construction equipment must enter and exit this site over this culvert. A \$1500.00 fine has been set for construction equipment driving through open ditches.

SIGNATURE OF APPLICANT

DATE APPLICATION FILED