

# WINNEBAGO COUNTY ZONING PERMIT APPLICATION

Walk-in Hours are 8-10am and 1-2pm Daily  
Please Fill out left side of application

Call: 920-236-4844

The Review Fee is \$165.00 for Zoning & Fill Permits  
PERMIT IS NULL & VOID IF ISSUED IN ERROR OR IF APPLICANT MISREPRESENTS ANY FACTS

Town of \_\_\_\_\_ Parcel No. \_\_\_\_\_

Property Owner: \_\_\_\_\_ Send to \_\_\_\_\_  
Applicant/ Builder: \_\_\_\_\_ Send to \_\_\_\_\_

PERMIT TO BE MAILED TO:  
Street address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Name \_\_\_\_\_  
Contact's Phone Number \_\_\_\_\_

Parcel No. \_\_\_\_\_  
Fee Received \_\_\_\_\_  
Receipt No. \_\_\_\_\_  
Log No. \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Plat/ CSM \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ S \_\_\_\_\_ T \_\_\_\_\_ R \_\_\_\_\_  
Lot Size \_\_\_\_\_ Existing Use: \_\_\_\_\_  
Existing Structures \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Future Land Use \_\_\_\_\_  
Overlays: SL \_\_\_\_\_ WL \_\_\_\_\_ FP \_\_\_\_\_ SWDD \_\_\_\_\_  
AIR \_\_\_\_\_ None \_\_\_\_\_

BSOP \_\_\_\_\_ Access Controlled \_\_\_\_\_

SEWER \_\_\_\_\_ PRIVATE: Update \_\_\_\_\_ New \_\_\_\_\_ N/A \_\_\_\_\_  
Sanitary Permit # \_\_\_\_\_ / \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_

EC/SW: N/A \_\_\_\_\_ Permit # \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_

**PROPOSED CONSTRUCTION** Start Date \_\_\_\_\_

( ) Principal TYPE: ( ) New ( ) Alteration  
( ) Accessory ( ) Addition ( ) Other

Describe Proposed Construction \_\_\_\_\_  
\_\_\_\_\_

1<sup>st</sup> Floor: Hgt \_\_\_\_\_ Size \_\_\_\_\_ Sq. ft. \_\_\_\_\_  
2<sup>nd</sup> Floor: Hgt \_\_\_\_\_ Size \_\_\_\_\_ Sq. ft. \_\_\_\_\_  
Garage Hgt \_\_\_\_\_ Size \_\_\_\_\_ Sq. ft. \_\_\_\_\_  
( ) Attached ( ) Detached

Structure overall height \_\_\_\_\_ Walk-out basement \_\_\_\_\_

Estimated Cost \$ \_\_\_\_\_

**SETBACKS:**

Principal	Street	_____ / _____	Rear	_____ / _____
	Side	_____ / _____	Side	_____ / _____
	Shore	_____ / _____	Other	_____ / _____
Accessory	Street	_____ / _____	Rear	_____ / _____
	Side	_____ / _____	Side	_____ / _____
	Shore	_____ / _____	Other	_____ / _____

Issued by: \_\_\_\_\_ Date \_\_\_\_\_  
Permit # \_\_\_\_\_ Census # \_\_\_\_\_

Permission is hereby granted for County Zoning Staff to enter the property for inspection purposes until Certificate of Compliance is issued

SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



AS OF **JANUARY 1, 2009** THE FOLLOWING FEES ARE EFFECTIVE:

**SANITARY**

Sanitary Permit (all systems)	\$ 600.00*
<b>The above Sanitary Permit Fees INCLUDE a \$100.00 State Fee</b>	
Sanitary Permit –Renewal Fee	10.00
Sanitary Permit –Transfer Fee	10.00
Sanitary Permit –Reconnections, Septic tank replacement, repairs (County Permit only)	95.00
Wisconsin Fund Application	50.00
Soil Evaluation (County & State Plats) -\$10.00 per lot with a maximum charge of \$100.00 per plat per request made.	

\* Per Section 16.10(1)(e) of the Winnebago County Sanitary Ordinance, ***"Failure to obtain a sanitary permit where required –standard permit fee shall be doubled"***.

**PERMITS**

Land Use Permit (Zoning Permit)	\$ 165.00**
Permit Revision (adding structure including decks, fence, pool, building, etc.)	75.00**
Temporary Use Permit	15.00**
Fill Permit	165.00**
Height Permit	15.00**

**STORMWATER PERMITS**

Stormwater Permit (subdivision plats, multiple family developments, commercial or industrial development). Also included is City of Appleton, Menasha, Omro and Village of Winneconne property annexed after September 1, 2003 being subdivided:

Consultation Fee (multiple family developments, commercial or industrial development)	175.00**
Consultation Fee (subdivision plats)	300.00**
Plan Review & Inspection	to be determined by consulting firm & amount escrowed with county. Additional escrowed monies may be required.
Permit Fee	250.00**

**EROSION CONTROL PERMITS**

Erosion Control Permit (new one or two family residence):	300.00**
Erosion Control Permit (land disturbance over 4000 sq. ft. excavation/ fill over 400 cubic yards, new ag building or addition with over 4000 sq. ft. disturbed area, driveways over 125' in length)	210.00**

**PUBLIC HEARING ITEMS**

Conditional Use Permit Application	\$ 765.00**
Petition for Variance Application	765.00**
Petition for Zoning Change Application	765.00**
Appeals of Decisions Application	765.00**

**LAND USE PLAN AMENDMENTS**

Individual Plan Amendment	\$ 800.00**
Town initiated Plan Amendment will be assessed & charged as follows:	
Actual staff time, actual mailing cost (pre and post hearing), actual publication costs, van rental & court reporter fees (Van rental & Court Reporter fees will be divided by number of towns included in public hearing)	

\*\* Per Section 17.02(12)(b) of the Winnebago County Town/County Zoning Ordinance, ***"Fee for all after-the-fact permits and hearing application shall be doubled"***.

**PLAT REVIEW**

Preliminary (Incorporated)	\$ 50.00
<b><i>and where applicable, stormwater plan review, consultation, inspection and permit fee</i></b>	
Preliminary (Unincorporated)	765.00
Final	NO FEE
Replat	765.00
Certified Survey Map (CSM) Review Fee	220.00
County Plat Review Fee (for calculations) -\$20.00 per lot, with an \$80.00 minimum.	

**ORDINANCE SALES –fee set by P&Z Committee based on cost**

Zoning Ordinance	\$	11.55
Subdivision Ordinance		2.10
Non-Metallic Mining Ordinance		2.10
Sanitary Ordinance		2.10
Stormwater Ordinance		1.10

The above Ordinance Sales fees include 5% sales tax

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**DOCUMENT SALES**

Comprehensive Plan Ordinance – Chapter 22:	\$	2.10
Comprehensive Plan – Volume 1		18.00
Comprehensive Plan – Volume 2 (Transportation)		7.00
Comprehensive Plan –Volume 1 & 2		25.00
Comprehensive Plan and Volumes 1 & 2 on CD		2.00

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**DUPLICATION**

Micro-fiche (per page)	\$	1.00+ tax
Scanned Documents (per page)		.50+ tax
Xerox Copies (1-20)		.25+ tax
Xerox Copies (21-up)		.15+ tax

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**OTHER**

Onsite Reinspection Fee	\$	45.00
Real Estate Inquiry (Long form written request)		25.00